



## CHANGE OF STATUS FORM

*Please read the following information before completing this form:*

- Students who have completed one degree and wish to pursue a higher degree in their department or a degree in a different department should **not** use this form. The *Admission Application for Current Graduate Students* must be used. (This form is available in 524 Mudd.)
- Students currently enrolled in DES, M.S./PhD, PhD, or special non-degree programs can use this form for a change of degree status within their academic department. (For example, this form can be used to change from the PhD to a Professional degree or other lower degree level)
- This form can be used for changing academic concentrations within your academic department.
- This form can also be used for advanced standing.

Mr.  
 Ms.    First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 Columbia ID: \_\_\_\_\_ E-mail: \_\_\_\_\_

Academic Department:

- APAM                       BIOM                       CEAC                       CEEM                       COMS  
 ELEN                       EAEE                       IEOR                       MECE

Are you a Columbia Video Network student?                       Yes                       No  
 Please indicate your status:                       US. citizen                       Permanent Resident                       International Student

**CHANGE OF DEGREE STATUS**                      **Effective Date:** \_\_\_\_\_

The student named above is granted permission to change degree status within the department.

From:  Special     MS                       MS/Ph.D.                       Professional     DES                       Ph.D.  
 To:     Special     MS                       MS/Ph.D.                       Professional     DES\*                       Ph.D.\*

\*Students changing from the DES to Ph.D. or from the Ph.D. to DES can only change their degree status once. \*Students will not be permitted to change their degree status after the change has been made.

**CHANGE OF CONCENTRATION**                      **Effective Date:** \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_

**ADVANCED STANDING**

The student named above has been allowed:

\_\_\_\_\_ points of advanced standing toward fulfillment of the **DES, Professional, or Ph.D. degree.**  
 \_\_\_\_\_ residence unit(s) toward fulfillment of the **Ph.D. degree.**

This credit is allowed on the basis of the graduate or professional work listed below.

Institution: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

(Note: The Office of Graduate Student Services may request an official transcript if one is not on file.)

**Departmental Faculty Advisor Approval:**

**Graduate Student Services Office Approval:**

|                   |                   |
|-------------------|-------------------|
| Print Name: _____ | Print Name: _____ |
| Signature: _____  | Signature: _____  |
| Date: _____       | Date: _____       |

Copies to:     Student                       Department(s)                       Student File                       GSAS                       ISSO    REV. 07/04